

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – MARCH 23, 2023**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Susan Johnson	Alderman Ashley Armbruster
Alderman Joe Prince	Alderman Mike Jokerst
Alderman Mike Raney	Alderman Kristi Cleghorn

Absent: Alderman Bob Donovan
Alderman Jeff Eydmann

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Johnson to approve the amended agenda as presented. Motion carried 6-0-2 with Alderman Donovan and Alderman Eydmann absent.

PRESENTATION/AWARDS. At this time Mayor Hassler presented an appreciation plaque to Mick Schwent, former Fire Chief of the City of Ste. Genevieve for 50 years of service to the Ste. Genevieve Community.

PERSONAL APPEARANCE. Mrs. Donna Marler, 649 St. Marys Road asked for the Boards permission that would allow an exemption from the City’s Vegetation Code to allow the grass to grow to be bailed for hay for the parcel of land that she owns along Hwy 61. Mrs. Marler stated a local farmer is planning on mowing it twice a year for hay. After some discussion a motion by Alderman Prince, second by Alderman Jokerst to allow this parcel of property to be allowed to be cultivated for hay twice a year. Motion carried 6-0-2 with Alderman

CITY ADMINISTRATORS REPORT. (see attached)

STAFF REPORTS.

Jasen Crump – Police Chief (see attached)
Steve Wilson - Alliance Water Resources (see attached)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – March 9, 2023
- Minutes – Board of Aldermen – Work Session – March 9, 2023
- TREASURER’S REPORT – FEBRUARY 2023
- **Street Closure Request** – 3rd Annual Honey Festival & Market - Saturday June 24th from 7 a.m. to 6 p.m. (Market Street from S. Third to S. Main and S. Third from S. Gabouri to Market Street)
- **RESOLUTION 2023-19.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A SOFTWARE AND PROFESSIONAL SERVICES AGREEMENT WITH GWORKS TO UTILIZE CREDIT CARD AND ACH PAYMENTS FOR CUSTOMER BILL PAYING SERVICES.
- **RESOLUTION 2023-20.** RESOLUTION ADOPTING THE MOBILE PHONE STIPEND POLICY.
- **RESOLUTION 2023-21.** A RESOLUTION RE-APPOINTING NICHOLE FRENCH TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.
- **RESOLUTION 2023-22.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A HOLD HARMLESS AGREEMENT.

A motion by Alderman Jokerst, second by Alderman Prince to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Eydmann and Alderman Donovan absent.

OLD BUSINESS. None.

NEW BUSINESS. None.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 6:14 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

March 23, 2023 UPDATE

1. We received final architectural plans for the city hall/board room remodel. I will get the committee together one more time to review and discuss other items related to this project.
2. Two meetings are coming up for the Comprehensive Plan, both on Wednesday, 3/29. The first one is in the afternoon for department heads and the second one is a public meeting with the steering committee overseeing the project. The evening meeting starts at 6p.
3. The water tank removal bid opening is Tuesday, 3/28 at 10a.
4. The health care committee will be meeting on March 27 to begin determining health care plans, changes, and caps. The group is meeting at 5p.
5. City offices will be closed Friday, April 7, 2023 for the Good Friday holiday. After this year this holiday is removed and a personal paid day off during the year is added to the holiday schedule.
6. Bid openings for the Progress Parkway property will be Wednesday, April 5, 2023 in the board room at 10a.
7. The city will be purchasing a table of 8 for the Chamber of Commerce Gala, April 21, 2023 for elected officials and staff. Spouses/significant others will be at your cost.
8. Engineering costs are higher than I anticipated for the RTP grant for the Pere Marquette trail. The proposed contract with Cochran is about \$4,600 higher than estimated, from \$7,300 to \$11,900. We were also limited to no more than 10% the cost of the project for engineering. We will discuss Monday with the Park Board and we have to send the proposal to the RTP managers first before it comes to the board for approval.



Ste. Genevieve Police Department



Monthly Operations Report

Date: February 2023

Calls for Service:

- 376 calls for service February 2023
- 47 O/I report's written
- 36 summons' issued.
- 34 Arrest made.

K9 Mario Reports

- 12 narcotics detection deployments
- 9 patrol deployments
- 2 alarm deployments
- 4 assist other agencies (Ste. Genevieve County Sheriff's Office and Missouri State Highway Patrol)
- 1 Compliant surrenders
- 0 non-complaint surrenders (Apprehension)
- 2 arrests
- 4 public relations contact (K9 demonstrations, civilian contact, and foot patrol at school)

- 29.574 milliliters of Methamphetamine
- 0 grams of Heroin
- 0 grams of Fentanyl
- 0 grams of Cocaine
- 0 grams of Mushrooms
- 1 items of paraphernalia
- 1 Evidence item recovery during a successful track
- 30.5 hours of training

Staffing:

- I am now down 2 patrolmen. We have been advertising and are receiving 0 applications.
- We are going to have to look at ways to retain and recruit new officers. The only two items that keep being brought up over and over are take home cars and increased salary. If the city wants to continue to have a great police force, we must compete with the agencies around us.

Training:

- All Officers have been trained on Narcan and now carry it with them on duty.

Meetings:

*No special meetings attended

Facility:

- Nothing new to report.

Equipment/Maintenance:

- The 2018 Ford Explorer has been removed from service and turned over to the school district

Police Radio:

- Nothing to report.

Grants:

- Wrote a grant for reimbursement for the new K9. It was a new grant I found due to amendment 3.
- We were approved for the MODOT Traffic Safety Grant

Miscellaneous:

- The two new patrol cars are ordered and updated bids have been received for all the equipment. We are just waiting on a delivery date.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

February 2023

Water Treatment Plant

- The electrical building has been constructed and the majority of the electrical components have been installed. We still do not have a delivery date for the Transfer Switch. This continues.
- We finally received the screw for the lime sludge thickening tank. Staff worked countless hours over a 2-week period to remove cleanout, and rebuild the gearbox unit on the tank.
- The peristaltic Pump panel continues to show early signs of failure. We are looking into the replacement options.
- Chlorine injection point at the aerator is clogged, these repairs will be put on the list to be completed with the vac truck.
- The recarbonation tank was drained and cleaned out. During this we installed new carbon dioxide diffusers.
- All locations were inspected and cleaned.

Wastewater Treatment

- Staff completed pump inspections at the wastewater treatment plant.
- An inventory of sludge was completed, checking available storage of biosolids.
- Contact was made with the UV system parts department in an attempt to get need parts that have been previously unavailable.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	5.1	4.8	7.6	n/a
Peak Day	8.0	5.5	8.5	n/a
Percent Removal	98.0%	99.3%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.16
Monthly Average	.09

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .965
 Daily Maximum loading 784lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 3300ft of lines this month.
- Lift Station 1 VFD failed to start and had to be reset before normal operation was achieved.
- Virginia Street Lift Station had a failed overload and had to be replaced
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Replaced meter pit at the Challenger baseball field.
- Ordered materials for the water line at the water plant that was damaged during electrical work.
- The automatic valves at the Maxwell Hill tank were replaced as they were not operational due to age.
- Adjusted temps in all remote buildings due to warmer temps.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 38 line locates.
- Staff performed 66 work orders.
- Disconnects for non-payment 21
- There were 5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- Met with High Caliber about window coverings at the street dept..
- Staff completed drywall replacement in an area of the shop that contained mold.
- We have begun to make upgrades to the office and storage areas of the street dept.. This continues.
- Measured all sidewalks that were listed as City owed and maintained.
- Clean creeks on Sixth St and Third St.
- Tree clean up after storm.
- Some of the light snow equipment has started being removed from the trucks.
- Camera System was installed at the Street Dept.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- Staff cut down ornamental grasses located in Pierre Marquette Park and Main Street bathrooms.
- Delivery date for new mowers will be in Mid-March
- All existing mowers were serviced and are ready for use
- Facility checks were made daily now due to an incident.
- All mowing equipment is being maintained to ensure proper operation.

Project Updates

- Cochran Presented stormwater plan to the city.
- CE contracting will begin street work in March.
- BT Electric still waiting on materials.

Safety

- CPR and First Aid training/refresher

Regulatory

- DMR
 - Groundwater report
 - Tier II was submitted and distributed to Emergency Management and Fire Department.
 - Major Water User Report was submitted.
- All were submitted on time.

Training

- Steve and Corey will attend the MRWA Conference next month.

Concerns for the Month

- Being prepared for all upcoming projects

Positive for the Month



OPERATIONS REPORT – Ste. Genevieve

- Warmer temp allowing for spring/summer preparations